



Welcome Minister Responsibilities

- Commit to one Mass (Saturday or Sunday). Arrive 15 minutes prior to the Liturgy and remain 10-15 minutes after.
- Coverage Needed
 - 8:00am Mass – 7:45-9:15am
 - 9:30 am Mass – 9:15-10:45am
 - 11:15am Mass – 11:00am-12:30pm
 - 4:15pm Mass – 4:00-5:30pm
- Wear Erasable Name Badge
 - Badges and pens in Basket on Information Table (Church Entryway); return badges at end of Mass to basket. **Note that the badges are MAGNETIC and should NOT be worn if you have a PACEMAKER.**
- Stand outside doors to Church entrance (1 per door) and to Parking Lot entrance (1 per door)
- Open door for Parishioners
- Greet Parishioners as they enter Mass and Thank Parishioners as they leave
- For questions or requests on how to sign-up as a Welcome Minister – refer Parishioner to Information Table
- If you need a substitute – send an email referencing the Mass Date and Time you are unable to attend to the Welcome Ministry at welcomeministry@sacredheartroyersford.org
- Information Table – located at entryway to Church; will be staffed by member of Pastoral Council at each Mass